

**WYLE LABORATORIES, LIFE SCIENCES, SYSTEMS AND SERVICES
NATIONAL MANAGEMENT ASSOCIATION
CONSTITUTION**

**Article I
Name and Purpose**

Section 1: Name

The Name of the organization shall be the Wyle Laboratories, Life Sciences, Systems and Services National Management Association chapter, hereinafter referred to as "the Chapter."

Section 2: Purpose

The purposes of this chapter are:

- A. Develop a professional spirit and understanding of management as a profession.
- B. Provide opportunity for development of leadership and managerial skills through practice.
- C. Provide opportunity for exchange of ideas and information on management practices.
- D. Encourage the spirit of unity and cooperation among managers at all levels.

Section 3: Restrictions

This Chapter shall be non-political, non-partisan, and shall not engage in collective bargaining on behalf of its members or others.

Section 4: National Management Association

All members shall be of the National Management Association with which this chapter is affiliated, and to whose objectives and Code of Ethics this organization subscribes.

Section 5: Program

At least 75% of the Chapter's total program shall be of a management development nature.

**Article II
Membership**

Section 1: Requirements

Membership is extended to all employees of and subcontractors to Wyle Laboratories who are interested in the development of management skills and want to further the management profession.

An Associate Membership may be offered to an individual that the Board of Directors has reviewed and approved by a majority of votes with a quorum present. A candidate for Associate Membership must agree to abide by the articles in this constitution and the chapter bylaws.

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**Article III
Dues**

Section 1: Annual Dues

Active membership is contingent upon timely payment of dues.

**Article IV
Governance**

Section 1: Board of Directors

The policy making body of the Chapter shall be a Board of Directors consisting of the officers and two at-large members, all of whom are elected by the general membership, as well as the chairpersons of the Professional Development, Programs, Member Relations, and Public Relations Committees. The immediate past-president will also serve as a voting member of the Board. The Chairperson of the Board shall be the current President.

Section 2: Officers

The officers of this Chapter shall be a President, Vice President, Secretary, and Treasurer, elected by the general membership.

Section 3: Eligibility and Duties

Eligibility requirements and duties of officers and directors shall be as prescribed in the bylaws.

**Article V
Election**

Section 1: Officers and Directors

The election of officers and directors shall be by secret ballot by the general membership as prescribed in the bylaws prior to the start of the fiscal year.

**Article VI
Meetings**

Section 1: Annual Meeting

There shall be an annual meeting of the Chapter as prescribed in the bylaws.

Section 2: Membership Meetings

A minimum of ten general membership meetings shall be held during the administrative year.

Section 3: Board Meetings

The Board of Directors shall meet regularly at least once a month. Special meetings may be called by the Chairperson of the Board, or upon petition signed by at least three members of the Board of Directors.

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Section 4: Quorum

The quorum at the membership meetings for the transaction of business shall be 25% of the membership of the chapter. A quorum of the Board of Directors for the transaction of business shall be a majority of the Board of Directors.

Section 5: Procedure

The rules of procedure contained in ROBERT'S RULES OF ORDER, REVISED shall be used in the conduct of business of the chapter in all cases which are not covered by the constitution, bylaws, or other special rules of this Chapter.

Article VII
Committees

Section 1: Standing

The minimum standing committees shall consist of Programs, Professional Development, Member Relations, Public Relations, and American Enterprise. Additional committees may be authorized by the Board of Directors.

Section 2: Committee Chairpersons

The Chairpersons of all standing committees shall be appointed by the President and concurred upon by the Board of Directors. The standing committees shall submit reports to the Board of Directors.

Section 3: Special

Special committees of a temporary nature may be established by the President.

Article VIII
Amendments

Section 1: Procedure

The constitution may be amended by a two-thirds vote of the members present at any regular or special meeting where a quorum is present. Amendments must be proposed in writing over the signed petition of ten (10) members, and presented to the Board of Directors. Notification of the vote on a proposed amendment must be given to the entire membership at least 30 days in advance by the Board of Directors.

Section 2: Disbandment

In the event this Chapter should desire to vote on disbandment or on continued affiliation with the National Management Association, the National Headquarters shall be notified at least 90 days before such a vote is taken.